

Library Advisory Board
MINUTES
April 11, 2019, 4:30-5:30 p.m.
Modesto Library Auditorium
1500 I Street, Modesto, CA 95354

Present: Board Members - Sue Henderson, Lise Talbott, Dorothy Finnegan, Sue Henderson, and Joshua Vander Veen; Library Staff Members - Thomas Kaps, Curtis Lee, Diane McDonnell; Friends Representative - Denise Nordell, Friends of the Modesto Library President

Absent: Sheridan Beuving

I. Call to Order, Welcome & Introductions – Chairman Josh Vander Veen called the meeting to order at 4:30 p.m.

II. Approval of Minutes of Meeting of January 10, 2019 – Minutes were unanimously approved.

III. Public Comment – None

IV. Correspondence – None

V. Report from County Librarian

Zip Books- We have added a new approach to collection development that will supplement our materials collection. Customers can go online to a special Amazon account and have an item shipped directly to them. The customer can keep the item for the check-out period of three weeks, and then return the book to the library. At that point the book will be placed into the library collection. This is a California State Library grant-funded program. It was initially started for small rural libraries and later opened to all libraries. Grant funds per fiscal year are \$60,500, an average of approximately \$5,000 per month. For the remaining fiscal year (April, May and June) we have \$15,000 available. Advisory board members asked questions of how process works for clarification.

Family Literacy Services - \$80,000 grant received to provide literacy services to local families, in partnership with Learning Quest.

Chromebooks Grant - Applied for a grant; may receive up to 12 Chrome Books per library. These will be available for checkout within the library.

Diane attended American Library Association (ALA) conference in New Orleans and had an opportunity to learn about a popular library program which feature a digital audio workstation called an Ableton Push. The public program gives people an opportunity to create their own original music with this equipment, using a layering method of a beat, a melodic instrument, etc. SCL has purchased an Ableton workstation and target date for the first public workshop is May 29 at the Modesto Library. We have received interest in this program, including from CEO leadership.

Stanislaus County Elections Office - The Registrar of Voters office is taking steps to move to a new way of voting in Stanislaus County, part of which is the implementation of Vote Centers or a Satellite Election office. Four locations are planned initially, to be open Saturday before Election Day and through Election Day in the 2020 election cycle. Salida Library has been selected to start, based on WiFi and easy community access. Library Advisory Board made comments of agreement and likes the idea, stressing that this will be easier for voters to access information, materials, and WiFi. It is a good partnership, and will serve to bring new county residents into the library.

Turlock Library remodel and expansion update - Funding strategies were discussed, and the design process. The design team has produced many innovative ideas for the new library, including fun children's learning activities. There is a small community group that wishes to postpone construction so that more fund raising monies can be made available. We are already in the works with the process, money allocated, with Board of Supervisors approval of several levels of the project up to this point. The group wishes to have a two-story building, however there are other costs and challenges with this idea (heating, staffing, parking spaces that are required). The Turlock Library is 10,000 square feet currently, with plans to add 5,000 square feet with new addition. .

A new Empire Library will break ground at the end of 2019. Board asked questions of the process regarding how building construction works, including design, building, adjustments, etc. There were question regarding the funding process, related to overall cost and planned square footage of the new building design and the remodel of the existing building. The Board asked if it is possible to price out difference between expansion & remodel.

VI. Reports from Library Support Groups

Friends of the Library

Modesto FOL - Denise Nordell - National Library Week, display and information table. May 9-13
Scholastic Book Fair and Barnes & Noble on April 13. Discussion and comments

Patterson FOL- Sue Henderson - Book sale, and meeting coming up on Monday. Going well.

VII. Old Business – none

VIII. New Business

Thomas Kaps – Library Operations, Projects and Facilities update for the following libraries:

- Modesto - has had extensive repairs to HVAC system, and routine projects completed as follows: trees trimmed, secured bookshelves, lighting maintenance inside and out, damaged windows replaced, Central Service Desk and related remodel update. The EVC (electric vehicle charging) station installed and operational with high customer usage per month.
- Salida - trees have been trimmed and security keypads items repaired and a new one added.
- Empire - recent exterior wall damage was repaired and new building process proceeding well.
- Ceres - HVAC replaced due to sudden and unforeseen problems, baby-changing tables installed in men's restroom, and ergonomic equipment for staff and safety issues addressed for customers.
- Oakdale - rear patio security gate repaired, two new charging tables installed, installed new carpets in the computer area, and EVC station has been used consistently several times a week.
- Patterson - new carpet installed in the staff area, the parking lot repaired, and a new exterior LED digital sign was installed.
- Riverbank - entire building needed new paint and project completed. Graffiti has occurred since painting, but with new paint it was easily covered up.
- Waterford - interior window blinds and window tinting projects completed and working well. Project in motion to install two new electrical outlets in rear public area.
- Hughson - window resealed, wall repaired and repainted after water leak damaged interior from defective exterior planter sprinkler.
- Grayson - new mounted LED digital sign installed, to show "open" and has signage capabilities.

- Turlock, remodel and expansion project update with the process in review of construction company qualifications from submitted applicants.

Curtis Lee - Budget - 19-20 Budget, not approved yet. Curtis gave a revenue report of where we are, currently.

John Fleming – IT - Working on the Central Service Desk in Modesto. This will require the move of data wiring and computer equipment currently located in Circulation and Reference. Also at the Central Service Desk, IT is installing staff transactions stations (STS) to replace out old cash registers. Waiting for accounting to finish with policy process. Update to phones, will need to visit with all the branches, and interlinked with computers. Cannot do remotely, and will have to visit with each branch. It started with a power outage in Salida, and then discovered that this needs to occur at all branches.

Microsoft made some changes to the library's version of Windows 10, which is require that we update all of our staff computers. Working with vendor to prepare for moving staff computers to Virtual Computers system wide.

IX. Announcements – Waterford FOL- Lise Talbot announced Library proclamation given to Brent Lowe. Offered pictures and Diane McDonnell accepted. Still looking for LAB representative for Salida.

X. Next meeting date: July 11, 2019, 4:30-5:30 p.m.

XI. Adjournment – Chair

Materials related to an item on this Agenda submitted to the Library Advisory Board after distribution of the agenda packet are available for public inspection at the Modesto Library Reference Desk during normal business hours. Such documents are also available on the Library website at www.stanislauslibrary.org/about_advisory_board.shtml subject to staff's ability to post the documents before the meeting.